



***The Edyth***  
**Event Document Requirements**

- ❖ Inquiry Form
- ❖ Event Service Request
- ❖ Event Space License Agreement
- ❖ 501(c)(3) Letter of Determination from the Internal Revenue Service;
- ❖ State of Florida Tax Exempt Certificate;
- ❖ Certificate of Liability Insurance
- ❖ any and all other documentation as required under the Agreement.